

PWYLLGOR ADDYSG POWYS

YSGOL GYNRADD LLANFYLLIN
LLANFYLLIN
POWYS SY22 5BJ

Pennaeth Dros Dro /
Acting Headteacher: Mrs. Sioned Vaughan



POWYS EDUCATION COMMITTEE

LLANFYLLIN C.P. SCHOOL
LLANFYLLIN
POWYS SY22 5BJ

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19/01/2018

Annwyl Rieni/Dear Parents,

Fel y gwyddoch mi fydd Mrs Rhian Jones, Prifathrawes Ysgol Bro Cynllaith yma yn llenwi dros fy nghyfnod mamolaeth.

Mi fydd Mrs Rhian Jones yn yr ysgol trwy'r dydd, Dydd Llun, Dydd Mawrth a bore Dydd Mercher. Os oes ganddoch unrhyw bryderon a fydddech cystal â gwneud apwyntiad i'w gweld ar y deuddydd a hanner hynny. Yn amlwg os oes argyfwng na fydd staff yr ysgol yn gallu ymdrin â fo, mi fydd posib cysylltu gyda Mrs Jones. Os oes ganddoch fater brys neu rydych angen siarad gyda aelod o staff am unrhyw bryder, yna cysylltwch gyda'r ysgol unrhyw ddiwrnod.

As you are aware Mrs Rhian Jones, Head Teacher of Bro Cynllaith School is going to be covering my post during my maternity leave.

Mrs Rhian Jones will be in school all day on Mondays and Tuesdays and in the morning on a Wednesday. If you have any concerns and would like to speak to her, please make an appointment during those two and a half days. Mrs Jones will obviously be contactable by the school at all times should an emergency occur that cannot be dealt with by staff on site. If you have an urgent concern or need to speak to a member of staff please do not hesitate to contact the school on any day of the week.

Yn gywir/Yours sincerely,

S.vaughan

Mrs Sioned Vaughan
Pennaeth Dros Dro/ Acting Headteacher.